



**MUNICIPALITY OF SOUTH WEST MIDDLESEX  
SPECIAL MEETING AGENDA**

WEDNESDAY, NOVEMBER 4, 2020 4:00 PM  
Via. Electronic Participation

# **SPECIAL MEETING AGENDA**

## **SOUTHWEST MIDDLESEX COUNCIL SPECIAL MEETING AGENDA**

**Meeting can be viewed live at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

The Municipal Council of the Municipality of Southwest Middlesex will meet in a Special Session for the purpose of discussing the 2021 budget on November 4, 2020 at 4:00 p.m.

### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

### **REGRETS:**

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Director of Operations – Greg Storms, Treasurer – Kristen McGill

### **ALSO PRESENT:**

Members of the public and press

**1. CALL TO ORDER**

Mayor Mayhew calls the special meeting of Council to order at \_\_\_\_\_ p.m.

Today’s meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council’s Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today’s meeting may be streamed live as well as recorded and published on the Southwest Middlesex website & YouTube channel.

Thank you.

**2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member’s absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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## Conflict of Interest Reporting Form

- **Councillor** [02 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [02 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [02 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

### 3. ADDITIONS TO THE AGENDA

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Special Meeting Agenda of Council dated November 4, 2020 be accepted as presented.

### 4. DELEGATIONS AND PRESENTATIONS

None scheduled.

### 5. STAFF REPORTS

a. Fire

b. Administration

2021 Business Plan

[2021 CAO Clerk Department Business Plan](#)

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the administration department business plan is received for information.

c. Building

d. Finance

2021 Business Plan

[2021 Finance Department Business Plan](#)

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the finance department business plan is received for information.

e. Operations

2021 Business Plan

[2021 Public Works Department Business Plan](#)

[2021 Facilities & Recreation Business Plan](#)

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the operations department business plan is received for information.

f. 2021 Capital Budget Presentation

g. 2021 Budget Survey Results

[Results of 2021 Budget Survey](#)

**6. BY-LAWS**

a. By-law No. 2020/089

[2020089Confirming4NovBudgetMeeting](#)

Being a by-law to confirm the proceedings of the Special Meeting of Council for the Municipality of Southwest Middlesex, Budget Session, on November 4, 2020.

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2020/089 be given first, second, third and final reading.

**7. FUTURE MEETINGS (subject to change)**

- November 25, 2020 - Budget Meeting
- December 2, 2020 – Budget Meeting

**8. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_\_p.m.